



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
June 25, 2019
9:00 A.M.

Selectmen Present: Daniel Baker, Robyn Bates, Charles Kenison

Ms. Bates called the meeting to order at 9:05 a.m.

PRIMARY:

9:00 MEET WITH ALBERT PELLETIER

Ms. Bates asked Mr. Pelletier to explain what was going on at his property. Mr. Pelletier shared that John Holman prepared the septic system on a gravel bed so he could have his travel trailer on site while he built his home. Mr. Pelletier and his son-in law cleared the property where the house was to be built and then had electrical brought in. The camper is set up with solar. Mr. Pelletier also shared that a line for black and gray water was taken care of when the septic system was installed. Mr. Pelletier shared that Mr. Holman would be coming up to start the foundation.

Mr. Pelletier stated that he researched the law and found out that having a temporary camper was allowed. Ms. Favreau shared that there were two trailers on the property. Mr. Pelletier shared that it was brought in and out. He discussed what he had done on the property. Mr. Pelletier shared that the fence where the campers are contained was removable in order to bring the campers in and out. Ms. Bates shared that it was noted there were three trailers on site. Mr. Pelletier stated that it was for storage and he wanted to come back in after he has fixed the roof in order to switch that one out for the smaller camper. Mr. Pelletier stated that there was so much land and everything was set back that no one can see anything on the property. Mr. Kenison asked if he was occupying one camper. Mr. Pelletier stated that he uses one and the other was used when his son-in law was there. Ms. Bates asked about the shed with the toilet and shower. Mr. Pelletier stated that it was going into the septic – as there was no water in the campers. Mr. Kenison asked for the size of the shed. It was noted as being 8X6. Ms. Bates asked if he needed an occupancy for the shed. Ms. Favreau asked if he planned on leaving it there once the house was built. Ms. Favreau shared that before an occupancy permit was issued all of the buildings would need to be removed.

Ms. Favreau also shared that only one camper would be allowed while building his home. Mr. Pelletier stated it takes time. Ms. Bates stated she understood but needed our records to be correct. Ms. Bates asked about the Construction Permit conditions. Ms. Favreau shared that the campers that are being lived in now must be removed prior to the occupancy permit being issued. Mr. Pelletier stated the provision allows them to be stored. Ms. Favreau replied but not lived in. Mr. Pelletier stated they were run on solar and discussed the lights that he has. Ms. Bates stated the conditions on the Construction Permit were that all of the structures used and lived in temporarily must be removed prior to receiving an occupancy permit. The driveway also needed to come out of current use.

The Selectmen thanked Mr. Pelletier for meeting with them.

Map 17, Lot 4 – Mr. Kenison made a motion to approve the Construction Permit for Map 17, Lot 4. Ms. Bates seconded. Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 2-0
The Selectmen agreed that an Occupancy Permit was needed.

9:15 MEET WITH ADAM DUBRISKE

Acting Fire Chief Adam Dubriske shared that 11 calls and 1 significant call were responded to last week. The calls went extremely well. The Fire Department would be hosting Mutual Aid radio training this week. Acting Fire Chief Dubriske shared that he and another fire fighter would have water rescue certification. Fitzwilliam would respond to water rescue calls from Keene – South, Peterborough and Rindge.

Daniel Baker arrived during the non-public session.

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***** NON-PUBLIC SESSION RSA 91-A:3 II(a) – Personnel Matter**

At 9:23 a.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 10:52 a.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

10:30 MEET WITH LAURIE HAYWARD

At 10:53 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 11:25 a.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

11:15 NON-PUBLIC SESSION RSA 91-A:2 I(b) – LEGAL MATTERS

At 11:32 a.m. Mr. Kenison made a motion to go into non-public session under RSA 91-A:2 I(b). Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 12:23 p.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

***** APPROVE MINUTES**

- **June 13, 2019**

- **June 19, 2019**

Ms. Bates made a motion to approve the minutes of June 13, 2019. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. Bates made a motion to approve the minutes of June 19, 2019. Mr. Baker seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison – Abstained. Approved – 2-0

***** APPROVE MANIFESTS**

Ms. Bates made a motion to approve the manifests. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW SIGNATURE FOLDER – The Selectmen reviewed and signed.**

***** CONSTRUCTION PERMIT**

- **Map 23, Lot 21**

Map 23, Lot 21 – Mr. Kenison made a motion to approve the Permit for Map 23, Lot 21. All construction must be within the existing foot print and no consideration should be inferred to the addition. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

The Selectmen agreed that an Occupancy Permit was needed.

***** REVIEW ESTIMATE FROM JOHN GREER**

The Selectmen reviewed the estimate. Ms. Favreau shared that \$222.24 was left in the budget. The estimate doesn't include John Holman's work. Ms. Favreau also shared that a piece of the fountain was damaged and Carole Beckwith was told that it would cost more. Mr. Kenison mentioned that there was a risk and if it wasn't mentioned to us then it wasn't our expense.

Discussion was held on the sign work, the electrical cost doesn't include the trenching, and the cost of new wire because the donation of wire was too hard to work with. Mr. Baker stated until the cost of the foundation restoration and the sign work was known, the Selectmen weren't authorizing additional work. Ms. Bates stated that the cost of the sign was \$750 and she had told them to hold off working on the sign. Ms. Favreau shared there could be more expenses and mentioned the trees and lighting.

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***** REVIEW VENDOR PERMIT**

After discussion, Mr. Kenison made a motion to disapprove the Vendor Permit for Daniel Gamboa for Educational Books and Apps as it isn't in the best of the Town. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** RAFFLE PERMIT**
- Laurel Lake Association

Ms. Bates made a motion to approve the Raffle Drawing for Laurel Lake Association on July 27, 2019. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW ABATEMENT APPLICATIONS**
- Map 11, Lot 12
- Map 27, Lot 12-1

Ms. Favreau shared that these were the two that the Selectmen wanted to make sure that Mr. Stetson had inspected the interior of the properties. The Selectmen reviewed the abatement recommendations of Mark Stetson, Avitar for the following properties:

Map 11, Lot 12 – Mr. Stetson recommended changes that reduced the total assessment valuation from \$102,100 to \$79,200 and recommended an abatement for the \$22,900 value difference.

Mr. Kenison made a motion to abate \$22,900 (Map 11, Lot 12) and \$17,100 (Map 27, Lot 12-1) value differences. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

***** REVIEW MEMO FROM CONSERVATION COMMISSION**

Ms. Bates made a motion to defer review of the Conservation Commission Memo, BCM Memo and the Planning Board's concerns and issues until the Selectmen reconvene. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates – Yes, Mr. Kenison - Yes. Approved – 3-0

***** NON-PUBLIC SESSION RSA 91-A:3 II(a) – Evaluations** – Mr. Kenison shared that he didn't like the form for department heads. The Selectmen deferred until their next meeting.

ON-GOING BUSINESS:

- STEEPLE PROJECT

- Invoice from Scully – Ms. Favreau hasn't received. Ms. Favreau may call George Born and asked if she could bring the application without the report.

***** NON-PUBLIC SESSION RSA 91-A:3 II(b) – Hiring**

At 12:59 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(b). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 1:04 p.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

INFORMATION

- Letter from Edward Bridge II to BTLA – The Selectmen reviewed.

Meeting Schedule: 9:00 a.m. – Tuesday, June 25, 2019
7:00 p.m. – Wednesday, July 10, 2019
9:00 a.m. – Thursday, July 18, 2019
7:00 p.m. – Wednesday, July 24, 2019
9:00 a.m. – Thursday, August 1, 2019

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Mr. Baker made a motion to adjourn the meeting at 1:05 p.m. Mr. Kenison seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Daniel Baker, Chairman

Robyn Bates

Charles Kenison
Board of Selectmen